



# PROGRAM DESIGN WORKSHEET

## Jewish Federation of Greater Houston (JFGH) Local Impact Fund

Use this worksheet to map out the core components of your program before writing your Letter of Inquiry (LOI) or full application. This is a tool to help develop the JFGH proposal but is not part of the proposal, nor is it required for JFGH submission.

### 1. Defining the Need

*What specific, unmet need in the Greater Houston Jewish community does your program address? (Tip: Ensure this aligns with JFGH priorities: Engagement, Education, or Accessibility & Belonging)*

### 2. Target Population

Who exactly are you serving? (e.g., Youth with special needs, interfaith families, adults)

How many individuals do you currently serve, and how many do you intend to serve with this grant?

### 3. Program Activities (The “What”)

Describe the specific activities or services you will provide to address the need identified in Section 1.

Activity/Service	Frequency/Duration	Target Audience
<i>Example: After School mentoring</i>	<i>2 hours/week for 6 months</i>	<i>Middle school students</i>



# PROGRAM DESIGN WORKSHEET

## 4. Collaborative Partners

JFGH requires collaboration for the Local Impact Fund. List your partners and their specific roles.

Partner Organization	Specific Role/Contribution	Letter of Support Needed
<i>Example: Houston JCC</i>	<i>Providing event space and marketing</i>	<i>Yes</i>

## 5. Funding & Sustainability

What is your total estimated program budget? \$ \_\_\_\_\_

Grant Request Amount (Up to 30,000): \_\_\_\_\_

How will you sustain this program after the JFGH grant ends?